Archives Report
September 14, 2026 Board Meeting
Submitted by Miranda Shake

No board action at this time.
I continue to compile items sent to me, and board meeting documents, once a box is full enough a trip to UIUC will occur.

If anyone is interested in taking the archives committee on, I am willing to step down.

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Please submit any archival materials you might have to me. They can be hand delivered at a meeting or mailed to:

Lakeview College of Nursing
Library
903 N Logan Ave
Danville, IL 61832

<u>Please Include</u>:
Bylaws
Minutes
Labeled photographs
Newsletters
Meeting Places
Policy/Procedure manuals
Final Annual Membership Lists
Committee Reports
Historical Reports
Correspondence (not related to program planning)
Speeches
Presidential Papers
Illinois State Council Papers

<u>Do Not Include</u>:
Multiple Copies
Bills
Checks or copies of checks
Accounting Records
Correspondence related to program planning
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